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*A Municipal Advisory Council to the  
 San Mateo County Board of Supervisors*



Everardo Rodriguez, Chair  
 Beatriz Cerrillo, Vice-Chair  
 Rosario Gonzalez  
 Linda Lopez  
 Rosaura Lopez  
 Yesenia Mendez, Youth Member

**North Fair Oaks Community Council  
 Meeting Minutes**

**Thursday, July 26, 2018**

**7:00 p.m.**

**Fair Oaks Community Center, Multipurpose Room, 2600 Middlefield Road, Redwood City**

Issue	Discussion
<p><b>Roll Call</b></p>	<p>Present: Everardo Rodriguez, Beatriz Cerrillo, Rosario Gonzalez, Linda Lopez, Yesenia Mendez            Absent: Rosaura Lopez            County Staff: Melissa Andrikopoulos – Deputy County Counsel, Mitzy De La Pena Medina – Office of Community Affairs</p>
<p><b>Public Comment</b></p>	<ul style="list-style-type: none"> <li>• Resident, Vincente Paz, complained that Sixth Avenue had a traffic and parking problem behind the Sequoia Adult School. The cars were speeding going down the street. The parking problem on that street had persisted for years and he had called the Sheriff Department, but they did not do anything. He complained that the students at the Adult School were parking on that street and the owner of Fiesta America had 10 cars parked on Sixth Avenue even though he lived in East Palo Alto. He also complained about drugs and sexual activity on that street.</li> <li>• Chair Everardo Rodriguez answered that the County would be piloting a residential parking permit program to address the parking problem. He encouraged Mr. Paz to continue to contact the Sheriff regarding his other problems.</li> </ul>

<p><b>Sheriff's Office Update</b></p>	<ul style="list-style-type: none"> <li>• Presentation by Capt. Christina Corpus, Sheriff's Office</li> <li>• There was a drop of over 3.89% in Part One Crimes compared to the second quarter of last year, with a downward trend since 2017. There is 0% homicides for 2017 and 2018. Robberies have decreased by 25% this quarter.</li> <li>• There had been an increase in parking and moving violations citations since 2017.</li> <li>• The Meet the K9 Day would be held on August 4, 11:30am to 2:30pm in Woodside.</li> <li>• The National Night Out 2018 would be held on August 7, 4 to 7pm at the Fair Oaks School.</li> <li>• A Community Barbecue on Stanford Avenue would be held on August 11 from 11am to 2pm.</li> <li>• The Disaster Preparedness Day would be held on August 11 at the Fair Oaks School.</li> </ul>
<p><b>Questions from Council Members</b></p>	<ul style="list-style-type: none"> <li>• Council member Linda Lopez asked if the Community Barbecue and the Disaster Preparedness Day would take away participants from each other when they are on the same day.</li> <li>• Capt. Corpus answered that the Community Barbecue targets mainly residents on Stanford Avenue, even though it is open to everyone, and the two events are not too far away from each other and people are encouraged to attend both events.</li> <li>• Capt. Corpus announced that there will be similar events in the future for residents in the Malborough, Devonshire and Westmoreland neighborhoods.</li> <li>• Council member Linda Lopez suggested that they organize a similar event on 6<sup>th</sup> Ave.</li> <li>• Council member Linda Lopez said that there were reports of cars getting parking citation for street cleaning where there was no signage from the Study Session. However, she did not know the specific location.</li> <li>• Capt. Corpus answered that they would be happy to work with the County to provide more signages if they find out the exact location.</li> <li>• Chair Rodriguez asked, in response to the public comment, if speeding was under the Sheriff's Office's jurisdiction and if they could do anything about it.</li> <li>• Capt. Corpus said they could absolutely do something about it if it happened in the neighborhood. She would talk offline with the resident to locate where the speeding hotspots were and increase traffic enforcement.</li> </ul>
<p><b>Public Comment</b></p>	<ul style="list-style-type: none"> <li>• No public comment.</li> </ul>

<p><b>California Highway Patrol Update</b></p>	<ul style="list-style-type: none"> <li>• Presentation by Officer Anthony Ruiz, California Highway Patrol</li> <li>• Special enforcement unit was created in the beginning of the year to handle traffic issues and conduct targeted enforcement for speeding and reckless driving in the unincorporated areas of San Mateo County. 4 officers were assigned to this unit.</li> <li>• Residents can report any traffic issues by calling 650-369-6261 Monday to Friday between 8am to 5pm or 707-641-8300 after hours.</li> </ul>
<p><b>Questions from Council Members</b></p>	<ul style="list-style-type: none"> <li>• No questions from Council members.</li> </ul>
<p><b>Public Comment</b></p>	<ul style="list-style-type: none"> <li>• No public comment.</li> </ul>
<p><b>Consideration of a Use Permit, pursuant to Section 6500 of the County Zoning Regulations, to allow for a reduced rear yard setback for a one-story, 570 sq. ft. Second Dwelling Unit located at 465 5<sup>th</sup> Avenue in the North Fair Oaks Community of San Mateo County. (15 minutes)</b></p>	<ul style="list-style-type: none"> <li>• Presentation by Bryan Albin, Planning &amp; Building Department</li> <li>• Proposed construction of a 570 sq. ft. second dwelling unit in 465 5<sup>th</sup> Ave was seeking the relief of the rear setback requirement.</li> <li>• The proposed unit complies with all other requirements.</li> </ul>

<p><b>Questions from Council Members</b></p>	<ul style="list-style-type: none"> <li>• Council member Linda Lopez asked about the process of the application and why the construction had begun before they permit was approved</li> <li>• Mr. Albini answered that the owner changed the intended purpose of the second unit from non-residential to residential over the course of the construction. The structure was compliant for the original intent but construction had since been suspended after the intent had changed to residential.</li> <li>• Chair Rodriguez asked if the Fire Department was involved in the process.</li> <li>• Mr. Albini answered that the Fire Department is one of the agencies in both the Building Permit and Planning Permit Review and they were fine with the clearance.</li> <li>• Chair Rodriguez asked if the neighboring residents were notified.</li> <li>• Mr. Albini confirmed that neighboring residents within a 300-foot radius were notified. They received one comment asking for clarification of the project and they have responded by email.</li> </ul>
<p><b>Public Comment</b></p>	<ul style="list-style-type: none"> <li>• No public comment.</li> </ul>
<p><b>Council Action</b></p>	<ul style="list-style-type: none"> <li>• Motion: Linda Lopez/ Second: Cerrillo</li> <li>• Yes: 5 Rodriguez, Cerillo, Linda Lopez, Gonzalez, Mendez</li> <li>• No: 0</li> </ul>
<p><b>Flood Park Update</b></p>	<ul style="list-style-type: none"> <li>• Presentation by Carla Schoof, Parks Department</li> <li>• Last improvements were made in 1980s. Baseball field, play structure and tennis court needed repair.</li> <li>• 6 community meetings (in Menlo Park and North Fair Oaks) and online surveys were conducted (220 responses) to gather community input.</li> <li>• Final Environmental Impact Report was released in May 2018. The final design and building plan phase would begin in late 2018/early 2019.</li> </ul>
<p><b>Questions from Council Members</b></p>	<ul style="list-style-type: none"> <li>• Vice chair Beatriz Cerillo expressed that she looked forward to being involved in the next phase of refining the plan.</li> <li>• Council member Linda Lopez asked if the Parks Department had considered using shuttle service to mitigate the traffic.</li> <li>• Ms. Schoof answered that Flood Park was already serviced by SamTrans. In addition, the shuttle service’s ridership was below ideal. However, the Parks Department was actively studying ways to better connect the community to the parks.</li> </ul>

	<ul style="list-style-type: none"> <li>• Council member Linda Lopez asked what happened to the swimming pool.</li> <li>• Ms. Schoof answered that the liability for maintaining a pool was too high and the Parks Department did not have the staff skilled to provide that service.</li> <li>• Council member Linda Lopez asked if the City of Menlo Park and Facebook were involved in the process.</li> <li>• Ms. Schoof answered that the City of Menlo Park had been part of the process since the beginning of the project. However, the Parks Department had not specifically targeted Facebook for outreach.</li> <li>• Chair Everardo Rodriguez asked if the funding for the project was already secured.</li> <li>• Ms. Schoof answered that funding was secured for the design phase. The Parks Department worked closely with the Park Foundation and multiple community partners in helping fund the construction phase.</li> <li>• Vice Chair Beatriz Cerrillo asked if the decrease in ridership for the shuttle service pertained on to North Fair Oaks or if it was observed in other areas and how could the Council help promote the service.</li> <li>• Ms. Schoof answered that the shuttle served East Palo Alto, Menlo Park and the Fair Oaks Community Center with destinations to Wunderlich Park and Edgewood Park. Ms. Schoof expressed that it was just difficult to change people’s behavior.</li> <li>• Chair Everardo Rodriguez asked when did the Parks Department anticipate the project to be finished.</li> <li>• Ms. Schoof answered that the project would be implemented in phases. It was too early to project that far into the future right then.</li> </ul>
<b>Public Comment</b>	<ul style="list-style-type: none"> <li>• No public comment.</li> </ul>
<b>Supervisor’s Report</b>	<ul style="list-style-type: none"> <li>• No Supervisor’s Report.</li> </ul>
<b>County Manager’s Report</b>	<ul style="list-style-type: none"> <li>• No County Manager’s Report.</li> </ul>
<b>Council Member’s Report</b>	<ul style="list-style-type: none"> <li>• Youth member Yesenia Mendez announced that August would be her last meeting because she would be moving on to college.</li> <li>• Chair Everardo Rodriguez announced that Council members Rosario Gonzalez and Rosaura Lopez and himself would be interviewing candidates for the</li> </ul>

	<p>Council opening next week. The new Council members will tentatively start in September.</p> <ul style="list-style-type: none"> <li>• Chair Everardo Rodriguez announced that Assistant County Manager Mike Callagy had accepted the position of County Manager. He asked Ms. Andrikopoulos if she knew who would be replacing Mr. Callagy as a liaison to the Council.</li> <li>• Ms. Andrikopouloosa answered that she did not know who would be attending the Council meetings in the future.</li> <li>• Chair Everardo Rodriguez reminded Council members to use the official Council email account for any communications regarding the Council.</li> <li>• Chair Everardo Rodriguez announced the tentative topics for Study Sessions and presentations for the rest of the year.</li> <li>• Council member Linda Lopez asked where does Stanford Hospital fit into the schedule as they have some unfinished business regarding the Redwood City Livable Neighbor Street Project. She wanted an update from Stanford as there were many pending constructions on the boarder of North Fair Oaks.</li> <li>• Chair Everardo Rodriguez said he would tentatively schedule Stanford to present in the September Regular Session.</li> <li>• Ms. Mitzy De La Pena Medina reminded that Youth Member Yesenia Mendez would need to submit a formal letter of resignation.</li> </ul>
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<b>Next Meeting</b>
<p><b>North Fair Oaks Community Council Regular Meeting</b></p> <p><b>Thursday, August 23, 2018 at 7:00pm</b></p> <p><b>Fair Oaks Community Center, Multipurpose Room</b></p>